



LEGAL SPECIALIST NEW JERSEY DEPARTMENT OF THE TREASURY DIVISION OF TAXATION

The New Jersey Department of the Treasury, Division of Taxation, seeks a highly qualified candidate to fill a Legal Specialist position in its Director's office located in Trenton, New Jersey. The position reports to the Deputy Director, Office of Counsel Services. Responsibilities of the position include: providing advice and guidance regarding the statutes and regulations that govern the responsibilities of the Division of Taxation; drafting legislation and amendments in accordance with the policy objectives of the Division; conducting detailed case reviews for litigation in process; reviewing New Jersey Tax Court decisions and other relevant communications and information; preparing clear, accurate and informative reports on state legislative proposals, and federal legislation pertaining to Department programs, functions and procedures; researching court decisions and cases which impact the operations of the Division and the Department; and performing special research projects as directed by either the Deputy Director or Director.

Requirements:

Education: Graduation from an accredited law school with a Juris Doctorate degree. Advanced degree in taxation or tax law preferred.

Experience: The ideal candidate will have a minimum of 3 years of experience involving legal or legislative research of taxation policy and practice.

Salary is commensurate with qualifications and experience. A comprehensive benefits package is offered as well.

In accordance with the New Jersey First Act, P.L. 2011, c.70, new public employees are required to obtain New Jersey residency within one (1) year of employment.

If you are qualified and interested in this position, please send your cover letter, resume, job application and salary requirement **via e-mail only**, no later than May 19, 2016, **to:**

NJ Department of the Treasury
Division of Administration/Human Resources
Attn: Employment Recruiter
Email address: EmploymentRecruiter@treas.nj.gov
(Please use "**Legal Specialist**" in Subject Line)

NOTE FOR FOREIGN DEGREES: Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated for accreditation by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.

Your application for employment must be completed in detail, including names and phone numbers of supervisors, dates of all employment and the reason for leaving. Be sure to answer all questions. In addition, please include 3 business references on your application. To obtain an application for employment, go to: <http://www.nj.gov/treasury/administration/pdf/hr-application.doc>.

New Jersey is an Equal Opportunity Employer